

BIG SANDY SCHOOL DISTRICT 100-J

PO Box 68
18091 CR 125
Simla, CO 80835

(719) 541-2291 Fax (719) 541-2443 or (719) 541-2186 Administration

Steve Wilson, Superintendent Sammi Swennes, Middle School/High School Principal Kathy Tucker, Elementary Principal
Activities Director

Student Records Request Form

Big Sandy School District 100-J

Simla High School

Simla Middle School

Simla Elementary School

I hereby authorize: _____ (name of previous School).

Phone: _____ Fax: _____

to release the following student's Cumulative File including: current transcripts of grades, standardized test data, attendance records, behavior records, Special Education (IEP) records, 504, Read Act, Title I, or ESL information, immunizations and health records, etc.

Name of Student _____

Date of Birth _____

Current Grade _____

Signature of Parent/Guardian _____

Date: _____

Please send the requested records to:

BIG SANDY SCHOOLS
C/O ALISA EASLER
P.O. BOX 68
SIMLA, CO 80835
aeasler@bigsandy100j.org

To reach the School Secretary (Alisa Easler), Counselor (Chad Thieman), or Special Education Director (Sara Lally), please phone (719) 541-2291. Our school fax number is: (719) 541-2443.