

**Big Sandy School District**  
**Parent Portal Access Request Form**

You must fill out this form to obtain a parent portal account



If the current address below is a change, please ask for an enrollment form at the front office of the school.

Last Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Main Household Phone Number: \_\_\_\_\_

**Father/Guardian Information**

**Mother/Guardian Information**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer: \_\_\_\_\_

Legal Guardian: \_\_\_Yes \_\_\_No  
Resides with: \_\_\_Yes \_\_\_No

Legal Guardian: \_\_\_Yes \_\_\_No  
Resides with: \_\_\_Yes \_\_\_No

**Student Name(s):**

\_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Date: \_\_\_\_\_

- I would like my user name to be: \_\_\_\_\_ (at least six characters)
- I would like for my password to be: \_\_\_\_\_ (at least six characters)

**Check one of the following:**

- I wish to be contacted via e-mail to let me know that my parent portal has been activated.
- I wish to be contacted via phone to let me know that my parent portal has been activated.

If you are having any problems please contact Tim Tucker at [ttucker@bigsandy100j.org](mailto:ttucker@bigsandy100j.org) or by phone at 719/541-2291.