

## Resignation of Support Staff

Support staff employees are encouraged to give two weeks written notice to the district prior to resigning employment. If an employee resigns as a result of an allegation of unlawful behavior involving a child, including unlawful sexual behavior, or an allegation of a sexual act involving a student who is eighteen years of age or older, regardless of whether the student consented to the sexual act, which is supported by a preponderance of evidence, the superintendent is delegated the responsibility for notifying the Colorado Department of Education (CDE) as soon as possible but no later than 10 business days after the employee's resignation.

The superintendent must provide any information requested by the department concerning the circumstances of the resignation. The district also must notify the employee that information concerning the resignation is being forwarded to CDE.

Adopted: May 18, 2011

Revised: February 24, 2020

Adopted: March 18, 2020

Revised: September 2021

Adopted: November 3, 2021

LEGAL REFS.:       20 U.S.C. 7926 (*ESSA prohibition against employment assistance for school employees who have engaged in sexual misconduct with a student or minor*)  
                          C.R.S. 19-3-301 *et seq.* (*Child Protection Act of 1987*)  
                          C.R.S. 22-32-109.7