File: FBCA

## **Memorials and Dedications**

The Board of Education recognizes that from time to time there may be a desire to honor a student, employee, or citizen, either living or deceased, of the Big Sandy School District. The Board also recognizes that there are a finite number of buildings and grounds that can be utilized for memorials and dedications, and will exercise discretion in limiting the use of memorials and dedications to appropriate opportunities. Therefore, the Board will allow memorials and dedications to take place on a case-by-case basis and may not grant authorization to every request.

All requests for a memorial or dedication will be reviewed through a careful and orderly process prior to action by the Board. All requests for memorials and dedications shall be submitted to the Board in accordance with Policy FBCA-R Procedure to Request a Memorial or Dedication.

In considering requests for any memorial or dedication, the Board will take into account the recommendations of the superintendent or his designee regarding the cost to the District for future maintenance and upkeep of the memorial or dedication that might accrue to the District.

Individuals wishing to place a memorial or dedication of any kind must realize that the memorial or dedication may not be a permanent fixture on school property. In all instances, the Board shall reserve the right to remove, take down, or discard any memorial or dedication if a facility is experiencing maintenance, modification, demolition, or for any other reason if the Board determines that the memorial or dedication should be moved or removed.

In lieu of a physical memorial or dedication, the Board suggests that memorials and dedications in the form of perpetual awards, scholarships, donations, or the like, be considered.

The Board recognizes that memorials or dedications of flowers, personal messages, and mementoes are often created at lockers, parking spaces, and other areas on district property upon certain losses or events. All displays of this nature shall be approved by the school principal or his/her designee, shall not detract from nor disrupt any school or District activities, be temporary in nature, and be removed in a timely manner.

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