

## **Authorized Use of School-Owned Materials or Equipment**

School equipment may be loaned to individuals and/or community groups for educational, civic or charitable purposes when:

1. The individual or group borrowing the equipment agrees to accept responsibility for repairing or replacing any equipment damaged or lost while in its possession.
2. The equipment is not unusually expensive and subject to easy damage.
3. The equipment is in good condition.
4. The individual or group will provide a competent operator for any machine loaned.
5. Outside use of the equipment will not interfere with the school program.

Any student or other individual borrowing school equipment may be asked to sign an official receipt. A deposit may be required as determined by the superintendent or designee.

School buses shall not be lent or released to private individuals or groups, except as specified in policy EEAFB\*.

Adopted: November 18, 1971

Revised: June 15, 2005

Revised and recoded: May 18, 2011

CROSS Ref.: EEAFB\*, Use of School Vehicles by Community Groups  
KF, Community Use of School Facilities